Please be aware that this document is formatted for the printing company. Pages may appear out of order.
IMPORTANT PHONE NUMBERS

Animal Control.................................................. 734.994.2911
Assessing Department...................................... 734.487.4927
Building Dept./Community Standards.................. 734.485.3943
Clerk - Karen Lovejoy Roe................................. 734.484.4700
Community Center / Recreation............................ 734.544.3800
Community Center / Senior................................ 734.544.3838
Compost Center................................................. 734.482.6681
DTE Energy........................................................ 800.477.4747
Fire Department............................................... 734.544.4225
Golf Course – Green Oaks................................. 734.485.0881
Humane Society of Huron Valley......................... 734.662.5585
Huron Valley Ambulance..................................... 734.971.4420
John B. Collins 14B District Court....................... 734.483.5300
Law Enforcement Center.................................... 734.484.6740
Neighborhood Senior Services............................ 734.712.7775
Neighborhood Watch........................................ 734.660.5988
Non-Emergency Sheriff Department...................... 734.994.2911
Ordinance Department....................................... 734.485.4393
Park Pavilion Rental.......................................... 734.544.3800
Police Services Department............................... 734.544.3730
Recycle Ann Arbor............................................ 734.662.6288
Recycle Ann Arbor ReUse Center....................... 734.222.7880
Residential (Brush, Garbage, Recycle, Yard Waste) 734.0073
Supervisor - Brenda L. Stumbo......................... 734.481.0617
Treasurer - Larry Doe........................................ 734.484.1002
Washtenaw County Clerk Office......................... 734.222.6700
Washtenaw County Sheriff Office....................... 734.484.6740
Washtenaw County Toxic Center.......................... 734.222.3950
Washtenaw County Treasurer.............................. 734.222.6600
Washtenaw County Drop-Off Station..................... 734.971.7400
Washtenaw County Road Commission..................... 734.761.1500
Waste Management, Inc.................................... 866.797.9018
Water Resources Commission............................. 734.222.6860
Wildlife Removal Services................................. 734.661.3512
Y.C.U.A. (Water Department)............................. 734.484.4600
Ypsilanti Twp. District Library (Whittaker Rd.). 734.482.4110
Ypsilanti Twp. Post Office (Whittaker Rd.).......... 734.482.3046
Your Ypsilanti Township Board Members hope you find this packet helpful & informative. It is an honor to serve our community!

Brenda L. Stumbo, Supervisor - 734.481.0617
Karen Lovejoy Roe, Clerk - 734.484.4700
Larry Doe, Treasurer - 734.484.1002

Township Trustees:
Stan Eldridge - 734.646.5309
Heather Jarrell Roe - 734.780.4681
Monica Ross-Williams - 734.328.3025
Jimmie Wilson Jr. - 734.999.0049

Brush/Chipping: Collected Bi-Weekly on recycle day during seasonal months. Brush/Chipping to the roadway before 6AM on collection day. Refer to your recycle magnet for collection day. Also updates on ytown.org regarding holiday brush/chipping collection.

- Week “A” BEGINS the week of Monday, April 1-5, 2019 and ENDS the week of Monday, October 14-18, 2019.
- Week “B” BEGINS the week of Monday, April 8-12, 2019 and ENDS the week of Monday, October 21-25, 2019.

Garbage: Collected Weekly. Garbage to the roadway before 6AM on collection day. Garbage routes are listed on ytown.org

Recycle: Collected Bi-Weekly. Recycling to the roadway before 6AM on collection day. Please locate your garbage day on the enclosed magnet. The dates listed below that day are your recycling days. Recycle routes are also listed on ytown.org

Yard Waste: Collected Weekly on trash day during seasonal months. Yard Waste to the roadway before 6AM on collection day. The season BEGINS the week of Monday, April 1-5, 2019 and ENDS the week of Monday, December 2-6, 2019.

2019 WASTE MANAGEMENT HOLIDAY DELAYS:
Waste Management Holidays are listed on Page 9

Washtenaw County Sheriff’s Office - Magnet Enclosed:
Please contact Sheriff Jerry L. Clayton at his administration office (734.973.4613) if you have questions regarding the WCSO.

2019 BOARD MEETING SCHEDULE – 7:00 P.M.
7200 S. Huron River Drive, located in the Board RM.
The Ypsilanti Township Board meets on the dates listed below. Work Session begins @ 5:00 P.M. and agendas are posted on ytown.org

- Tuesday.............. January 15, 2019
- Tuesday.............. February 5, 2019
- Tuesday.............. February 19, 2019
- Tuesday.............. March 5, 2019
- Tuesday.............. March 19, 2019
- Tuesday.............. April 2, 2019
- Tuesday.............. April 16, 2019
- Tuesday.............. May 7, 2019
- Tuesday.............. May 21, 2019
- Tuesday.............. June 18, 2019
- Tuesday.............. July 16, 2019
- Tuesday.............. August 20, 2019
- Tuesday.............. September 17, 2019
- Tuesday.............. October 1, 2019
- Tuesday.............. October 15, 2019
- Tuesday.............. November 5, 2019
- Tuesday.............. November 19, 2019
- Tuesday.............. December 3, 2019
- Tuesday.............. December 17, 2019
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Additional Phone Numbers Located On Back Cover
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BRUSH/CHIPPING-Collected Bi-Weekly on Recycle Day during seasonal months.

Brush to the roadway before 6AM on collection day. Refer to your recycle magnet for collection day or ytown.org. To ensure collection for holidays, place brush curbside on your regular scheduled day.

Week “A” BEGINS the week of Monday, April 1-5 and ENDS the week of October 14-18, 2019.

Week “B” BEGINS the week of Monday, April 8-12 and ENDS the week of October 21-25, 2019.

ONE BRUSH PILE PERMITTED

10’ long x 4’ high x 4’ wide from single-family homes only; brush must be placed to the curb on or before your recycle day for collection during that week.

DO NOT BUNDLE BRUSH

- Must be to the edge of the public road with cut ends together and brush pointed towards the street by 6AM on collection day and not earlier than 6PM the day before. Remaining items must be removed by 6AM on the day after collection.

- Tree limb must be 2” to 6” in diameter. Smaller than 2” in diameter is considered Yard Waste and will not be collected. See YW (Page 7) for disposal of tree limbs smaller than 2” in diameter.

- No Brush collection for an entire tree removal; contracted work; commercial business, brush from vacant land/other property or brush in an excessive amount (see requirements above).

- Unacceptable items in brush pile: Dirt, fruit, stumps, trash, root balls, thorns or vines. No poison ivy entwined in pile; no trunks larger than 6” in diameter.
2019 Ypsilanti Township Holiday Office Closure

New Year’s Day Closure  
→ Tuesday, January 1, 2019

Martin Luther King Closure  
→ Monday, January 21, 2019

President’s Day Closure  
→ Monday, February 18, 2019

Good Friday Closure  
→ Friday, April 19, 2019

Memorial Day Closure  
→ Monday, May 27, 2019

Independence Day Closure  
→ Thursday, July 4, 2019

Labor Day Closure  
→ Monday, September 2, 2019

Veterans Day Closure  
→ Monday, November 11, 2019

Thanksgiving Day Closure  
→ Thursday, November 28, 2019
→ Friday, November 29, 2019

Christmas/New Year’s Day Closure  
→ Mon., Dec. 23, 2019 – Wednesday, Jan., 1, 2020
Re-open for business: Thursday, January 2, 2020

PLEASE VIEW PAGE 9 FOR THE WASTE MANAGEMENT HOLIDAY SCHEDULE TO CHECK IF YOUR GARBAGE, RECYCLE & YARD WASTE IS ON A ONE-DAY DELAY.

If you live in one of the following neighborhoods, you must call 24-hours in advance to the Environmental Services Dept. (734.484.0073) to schedule a collection.

- Amberly Grove
- Aspen Ridge-all
- Creekside-all
- Greene Farms
- Lakewood
- Majestic-all
- Millpointe
- Parkside Preserve W
- Partridge Ck.
- Preserves
- Raymond Meadows
- Rivergrove
- Rosewind
- The Manors
- Tremont Park
- Whispering Meadows
- Whittaker Village
- Majestic-all

- Residents of residential dwellings may dispose of branches (free of charge within size limit less than one foot in diameter) at the Ypsilanti Township Compost Site.

- **Location:**
  2600 E. Clark Rd., Ypsilanti, MI 48198
  Phone: 734.482.6681

- **Hours of Operation:**
  April 1, 2019 – November 30, 2019
  Monday – Friday 8:00 a.m. to 4:00 p.m.
  Saturday 9:00 a.m. to 4:00 p.m.
  Sunday - closed

- **Winter hours: December - March**
  Saturday ONLY - 9:00 a.m. - 4:00 p.m.

**Reminder:** The Waste Management Yard Waste Truck will collect bundled branches that are 2” in diameter or less; bundles 3’ – 4’ in length and must be tied with twine or string. (See Yard Waste on Page 7) No bundles will be accepted over 40 pounds, over 4’ in length or larger than 18” in diameter.
GARBAGE – Collection Occurs Weekly. Garbage routes are listed on ytown.org

Garbage to the roadway before 6AM on collection day. Items must be placed within 4 ft. (unobstructed) of roadway & no earlier than 6PM on the day before collection; remaining items must be removed by 6AM on the day after collection.

- Each home may set out 3-32 gallon size cans & one bulk item (couch, mattress, microwave, TV, etc.) or the WM 96 gallon Toter-Cart and a bulk item.
- Trash cans must be 32-gallon size cans with handles (not weighing more than 50 pounds each) and/or three plastic bags (not weighing more than 30 pounds each). Trash cans over 32-gallon in size will not be collected with the exception of the pre-paid WM 96-gallon Toter-Cart. Fabricated containers, drums/cardboard boxes are not allowed; bags inside cans are not to be packed or overflowing from can and/or sitting on top of lid. Lids must not be chained and/or attached. When using a WM 96-gallon Toter-Cart, the trash items must be contained inside with lid closed.
- If you have more than three bags or containers, you may purchase $1.50 tags in advance of trash day for any additional extra bag or container.

Purchase tags at the following two locations:
- Civic Center @ 7200 S. Huron River Dr., 48197
- Community Center @ 2025 E. Clark Rd., 48198
- If you are using the WM 96-gallon Toter-Cart, additional bags/cans are not allowed without $1.50 tag per bag/can.

If you have more than one bulk item or if you have a White Good (stove, washer, dryer, dishwasher, water heater) or Freon item (refrigerator, air-conditioner, freezer, water cooler, de-humidifier) please call WM in advance of your trash day (1.866.797.9018) to schedule payment on your credit or debit card. (remove freezer & fridge doors)

Tours of the YCUA plant are available:
Contact Sree Mullapudi @ 734.484.4600 ext. 121 or smullapudi@ycua.org for questions regarding tour guidelines.

- FREQUENTLY ASKED QUESTIONS – CALL YCUA FIRST!

Q. Sewer backing up in my house???
A. Call YCUA seven days a week, 24 hours a day at 734.544.7316 or 734.484.4600. If the sewer main is observed to be restricted; YCUA will remedy the issue. If the sewer main is flowing properly, the homeowner will be advised to call a plumber to have their sewer lead cleaned out from the home to the sewer main.

Q. Do you have a Water main break???
A. Call YCUA seven days a week, 24 hours a day at 734.544.7316 or 734.484.4600

Q. How can I pay my bill???
A. Go to ycua.org, click pay your bill. You have three options: Pay on line, Set-up Automatic Electronic Funds Transfer or call 877.885.7968 for a small processing fee. You may also mail your payment to YCUA or pay in person at YCUA Office or the Ypsilanti Township Civic Center. For financial assistance with water bills, go to ycua.org

Q. Is the Storm Sewer or Street-Catch Basin backed-up and causing the street to flood???
A. Ypsilanti Township residents: please call the Washtenaw County Water Resources Commission at 734.222.6860
Y.C.U.A. (Water / Sewer Dept.) – 734.484.4600
ycua.org
custserv@ycua.org or webmaster@ycua.org

Ypsilanti Community Utilities Authority
2777 State Road, Ypsilanti, MI 48198

Jeff Castro, Director

Customer Service: 8:00a.m. - 4:00p.m. Monday – Friday
After hours and weekends for water main breaks, sewer back-ups or odor from the YCUA plant, please call: 734.544.7316

Mission: To provide top quality, cost effective, environmentally safe water and wastewater services to our customers.

Delivering water to our customers, collecting and treating the wastewater generated are the primary functions of the YCUA Authority. Assuring the continued viability of our existing infrastructure and planning for the future water and wastewater needs of our communities is vital.

YCUA provides water and/or wastewater services to the Township of Ypsilanti, City of Ypsilanti, Pittsfield Township, Augusta Township, York Township, Sumpter Township, Superior Township and (WTUA) Northville, Plymouth and Canton Townships.

Annually, YCUA processes over eight billion gallons of sewage at the wastewater treatment plant (WWTP) located near Willow Run Airport. YCUA delivers five billion gallons of water each year. In Ypsilanti Township & City of Ypsilanti, YCUA delivers services directly to homes and businesses (approximately 22,000). YCUA provides drinking water to approximately 110,000 people and wastewater services to approximately 250,000 people.

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**ACCEPTABLE TRASH ITEMS**

- Household (alkaline) batteries are a trash item.
- Wood pieces: Properly prepared; may not exceed 4 ft. in length, nails removed or pounded flat, tied in a bundle at both ends (use duct tape or string), no weight over 50 lbs. per bundle. One bundle is a bulk item.
- Carpet/Pad: Properly prepared; may not exceed 4 ft. in length or 8” in diameter, tied at both ends (use duct tape or string) no weight over 40 lbs. per bundle. One bundle is a bulk item.
- Paint Cans: Latex Only. Paint must be completely dried. Dry paint by filling cans to the rim with kitty litter, sawdust or sand. Stir until hardened. Do not place the paint can in trash. Place paint can on the ground next to your trash with the paint can lid removed. One paint can is a bulk item.

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**UNACCEPTABLE TRASH ITEMS**

- Gasoline, tires, automotive oil, car or truck parts, hazardous items (see Toxic Center tab) construction/roofing debris, fencing, railroad ties, pieces of wood, drywall, yard waste, tree stumps, concrete, bricks, landscaping blocks and oil-based paints.

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**REMEMBER DOUBLE-UP GARBAGE WEEKS:**

For your scheduled collection day, you may place to the curb six 32-gallon size containers and two bulk items or the WM 96-gallon Toter-Cart with three 32-gallon size cans and two bulk items. See dates below:

→ May 13 - 17, 2019
→ December 23 - 27, 2019

**To Order a 96-gallon Trash or Recycle Toter:**

Call Waste Management @ 1.866.797.9018
RECYCLE – Collected Bi-Weekly. Recycle routes are provided on magnet or listed on ytown.org

Recycling to the roadway before 6AM on collection day.

- Recycling is unlimited and you may combine all your recycle items into one or more bins.
- Place recycle container(s) within 4 ft. (unobstructed) of the roadway & 4 ft. from other curbside items; not earlier than 6PM on the day before collection; items remaining must be removed from roadway by 6AM on the day after collection.
- You may use a 32-gallon size container (must have handles & Township recycle stickers) for recyclables. Recycle stickers must be on each side of container (not just lid) so it will be identified as recycling.
- Container/contents may not exceed 50 pounds. Containers over 32-gallon size (with the exception of the pre-paid Wmg. 96-gallon Toter-Cart.) will not be collected. No fabricated containers, drums, cardboard boxes or stacked containers. When using a WM 96-gallon Toter Cart, the recycle items must be contained inside with lid closed.
- To order a 96-gallon Recycle Toter-Cart, please call WM @ 1.866.797.9018
- Free Recycle stickers are available in the lobby of the Tilden R. Stumbo Civic Center, the Recreation Center or by mail; contact RSD @ 734.484.0073.
- You may also purchase 18 gallon-size red recycle bins and fitted lids from the Tilden R. Stumbo Civic Center. 7200 S. Huron River Dr., Ypsilanti, MI 48197.

Who We Are:
Staff includes professionals in the fields of storm water system operations, public administration, financing, accounting, drain special assessing, engineering, construction management, environmental planning, geographic information system technology and more.

The Office of the Washtenaw County Water Resources Commissioner is responsible for the following:
- Design, construction, and operation and maintenance of over 500 storm water management and flood control systems (County Drains)
- Emergency flood response
- Recovering costs of operation by levying special assessments on private property, local government, and others who benefit from drainage and storm water management improvement projects.
- Implementation of the federally-mandated Phase II Stormwater Permit Program
- Public Works and Solid Waste Programs
- Review and issue approval to plans for private storm water systems in new developments and redevelopments.
- Watershed plan development and implementation
- Public education and involvement programs, including Community Partners for Clean Streams, RiverSafe Homes and Rain Garden Programs.

Not All Storm Drains Are County Drains:
Drains, including roadside ditches, pipes, bridges & culverts under roads that drain state highways and county roads that are not designated County drains are maintained by the Washtenaw County Road Commission @ 734.761.1500.

For a map of County Drains in Ypsilanti Township: Go to: http://bit.ly/YtownDrains
Washtenaw County Water Resources
Commissioner - 734.222.6860

705 N. Zeeb Rd.
P.O. Box 8645
Ann Arbor, MI 48107-8645
Phone: (734) 222.6860 Web: washtenaw.org/drain
Fax: (734) 222.6803

• Report a Flooding issue during business hours: (734) 222.6860
• Report a Flooding or other issue after hours: http://bit.ly/WCDrains
• Report a Flooding emergency: Call 911
• For details on the annual FREE fall bulky-waste collection @ EMU: (734) 222.6860

Mission:
To provide for the health, safety and welfare of Washtenaw County citizens and the protection of surface water and the environment and to promote the long-term environmental and economic sustainability of Washtenaw County by providing storm water management, flood control, development review and water quality programs.

Evan N. Pratt, P.E., Water Resources Commissioner, Director of Public Works - (734) 222-6860
Email: pratte@washtenaw.org

Harry Sheehan, Chief Deputy Water Resources Commissioner (734) 222-6851
Email: sheehanh@washtenaw.org

Scott Miller, Deputy Water Resources Commissioner (734) 222-6818 - Email: millers@washtenaw.org

RECYCLE GUIDELINES

• **Acceptable Plastic:** Look for a # inside the “recyclable triangle” that is located on bottom or side of the container. Only emptied/rinsed household bottles, jugs/containers that are a #1, 2, 4, 5 & 7 are recyclable. Lids and caps may be left on.
• **Unacceptable Plastic:** #3 or #6. No Plastic Bags of Any Kind! This would include bags that are labeled with a recycling logo on it. No Unmarked Plastics.
• **No Hazardous-type bottles (antifreeze/motor oil).**
• **Acceptable Glass:** Emptied, rinsed household bottles, jugs and jars. Labels may be left on.
• **Unacceptable Glass:** Broken glass, beverage glasses, light bulbs, ceramic dishware or windows.
• **Acceptable Aluminum & Tin:** Non-deposit & deposit cans, cookware, metal pots/pans, disposable pie tins and baking trays. NO Scrap metal or wire hangers.
• **Acceptable Paper:** Corrugated cardboard must be 2’x2’, flattened, bundled with duct tape or twine & placed on top of recycle bin. Junk mail, brown paper bags, paperboard (cereal, tissue, shoe boxes), newspapers, glossy inserts, magazines, catalogs, paperback & hardcover books, telephone books, paper egg cartons, canned beverage cases & paper towel roll.
• **Unacceptable Paper:** No Pizza Boxes, No Shredded Paper. No tissue-paper products, paper towels, napkins, cups, plates, waxed paper.
• **Also Unacceptable:** Batteries, tires, concrete, food, paint cans, garbage, Styrofoam material, propane tanks, medical waste (syringes/needles), flammable liquids, household cleaners/chemicals, wood items, garden hose, electrical cords, VCR/VHS tapes or plastic CD cases.
**YARD WASTE – Collected Weekly on trash day during seasonal months.**

YW to the roadway before 6AM on collection day. The season BEGINS the week of April 1-5, 2019 and ENDS the week of December 2-6, 2019.

Yard Waste bags and/or containers must be placed (unobstructed) within 4’ of the roadway and 4’ from other curbside items on collection day by 6AM but not earlier than 6PM on the day before. Remaining items must be removed by 6AM on the day after collection.

Yard Waste Collection is unlimited and only occurs in designated paper compost bags (available @ local stores) or a 32-gallon size container with Ypsilanti Township YW stickers on all sides of cans, not just lid so it will be identified as YW. Free YW stickers are available at the Tilden R. Stumbo Civic Center or the Ypsilanti Township Recreation Center or by mail.

**Acceptable:** Grass clippings, vines, leaves, weeds, garden debris, shrubs & brush trimmings that are less than 2” in diameter.

**Unacceptable:** Dirt, sod, animal droppings, trash, food items (apples, pumpkins, garden foods, etc.), straw, hay, corn stalks, branches over 2” in diameter, wood chips, stumps, wood, logs, rocks, mulch, root balls, and landscaping timbers.

• Yard Waste will NOT be collected in plastic bags, containers over 32-gallon size, containers or bags over the weight limit of 50 pound’s, recycle bins, fabricated tubs, stacked containers and/or stacked YW bags. As a safety precaution during collection, YW must be contained inside bag or can and not overflowing outside of bag or can by 12”.

- Mercury thermometers & thermostats
- Metal cleaners, Monoxide & smoke detectors
- Mothballs
- Nail polish & remover
- Oven cleaners & degreasers
- **Paint: latex and oil based**
- Paint related: shellac; solvents; stains; strippers; thinners; turpentine & varnishes
- Pesticides, herbicides, fungicides, rodenticides, etc.
- Pet care products, Photography chemicals, Pool chemicals, Propane tanks (20# maximum)
- Rust removers
- **Sharps: syringes & needles***
- Spot removers. Vegetable oils (must be pourable).
- Wood Preservatives

**UNACCEPTABLE ITEMS:**
- Appliances, Asbestos, Business waste
- Compost or yard waste, Empty containers
- Electronic waste [TVs & computers]
- Explosives & ammunition, Incandescent bulbs
- Medical waste [gauze, linen, etc.], O2 tanks
- Prescription & OTC drugs (visit don'tflushdrugs.com)
- Radioactive materials, Tires, Trash

**SAFETY & OTHER TIPS:**

* Batteries: Remove from all packaging. Tape terminal ends of 9-volt batteries, and any rechargeable tool batteries over 6 volts.
* **Latex Paint:** Acceptable in trash if empty or hardened, with lid off. See page 4 for proper disposal.
* ***Sharps:** must be in approved containers.

Transport materials in cardboard boxes or plastic totes – DO NOT pack in plastic or grocery bags. Do not fill liquids (oil, vegetable oil, anti-freeze, etc.) to the very top of the container. Please label items if not in original containers. No glass containers unless original.
The program offers a first-come, first-serve, drop-off service the first three Saturdays, 9:00 a.m. – 12:00 p.m., April – November, holiday weekends exception. Check website for updates. www.recycle.ewashtenaw.org

YEAR ROUND: During the week, the program is available by appointment from 8:30 AM – 2:30 PM by calling 734.222.3810.

ELIGIBILITY: Available to Washtenaw County residents only; except that non-residents and businesses may participate if bringing only pesticides.

COST: No fees are charged. However, because the program is not tax-funded, donations are encouraged.

ACCEPTABLE ITEMS:
- Acids & bases (lye, ammonia), Adhesives Glue
- Aerosol cans, asphalt & roofing tar
- Auto fluids [antifreeze; oil; gasoline & diesel; transmission, brake & power steering fluids] and auto batteries
- Batteries*
- Caulks, Cleaners & polishes, Degreaser, Drain cleaners
- Fabric dye & cleaners
- Flammables [kerosene, starter fluid, lamp oil, camping fuel], Fire extinguishers
- Floor wax & stripper, Fluorescent tubes & bulbs
- Furniture polish

If overnight rain is expected, please store YW in a dry location & place to the curb before 6AM on your collection day. Wet yard waste will be over the weight limit and will not be collected. During colder months, it is recommended to use compost bags; leaves that are frozen in cans cannot be removed.

The Waste Management Yard Waste Truck will collect bundled brush/branches that are 2” in diameter or less; bundles may be 3 – 4’ in length and must be tied with twine or string. No bundles accepted over 40 pounds or larger than 18” in diameter. (No construction/lumber debris)

- Residents of residential dwellings may dispose of branches (free of charge within size limit less than one foot in diameter) at Ypsilanti Township Compost Site.
  - Location: 2600 E. Clark Rd., Ypsilanti, MI 48198
  - Phone: 734.482.6681
  - Hours of Operation:
    - April 1, 2019 – November 30, 2019
    - Monday – Friday 8:00 a.m. to 4:00 p.m.
    - Saturday 9:00 a.m. to 4:00 p.m.
    - Sunday - Closed
  - Winter Hours: December - March
    - Saturday ONLY - 9:00 a.m. - 4:00 p.m.

Christmas Tree Collection

- December – March, Christmas trees will be collected by the WM trash truck and will not be counted as your bulk item. Trees taller than 6’ must be cut in half and placed next to your trash no later than 6AM on your collection day.
- Christmas trees brought to the Compost Site for chipping must have all lights, tinsel, garland, ornaments and stands removed.
2019 Waste Management Holiday Schedule

Waste Management - 1.866.797.9018

→ New Year’s Day - Tuesday, January 1, 2019
  Tuesday - Friday Routes - One Day Delay
  Monday Route - NO DELAY

→ Memorial Day - Monday, May 27, 2019
  Monday - Friday Routes - One Day Delay

→ Independence Day - Thursday, July 4, 2019
  Thursday - Friday Routes - One Day Delay
  Monday - Wednesday Routes - NO DELAY

→ Labor Day - Monday, September 2, 2019
  Monday - Friday Routes - One Day Delay

→ Thanksgiving Day - Thursday, November 28, 2019
  Thursday - Friday Routes - One Day Delay
  Monday - Wednesday Routes – NO DELAY

→ Christmas Day - Wednesday, December 25, 2019
  Wednesday - Friday Routes - One Day Delay
  Monday – Tuesday Routes - NO DELAY

→ New Year’s Day - Wednesday, January 1, 2020
  Wednesday - Friday Routes - One Day Delay
  Monday – Tuesday Routes - NO DELAY

★ REMEMBER! DOUBLE-UP GARBAGE WEEKS!
For your scheduled collection day, you may place to the curb six 32-gallon containers and two bulk items or the WM Toter-Cart and three bags and two bulk items.
May 13 - 17, 2019 and December 23 - 27, 2019

Winter Maintenance:
Every winter, WCRC is responsible for maintaining more than 2,000 miles of roads with snow plowing, salting and other treatments. WCRC plows and treats roads on a priority system based on traffic volumes, location and road classification (paved, unpaved).

Primary Routes: The most highly traveled roads in the county. When it’s snowing, WCRC focuses all efforts to keep these clear for emergency vehicles and for all travelers. Examples: I-94, US-23, M-52, US-12, M-14 and county paved roads.

Secondary Routes: These will be cleared when the primary routes are cleared, if it starts to snow again, snow plows will leave these roads to go back to primary routes. Examples: Local roads like subdivisions or unpaved roads.

To help plows get to your street faster, before a snow storm, please remove trash/recycle bins from the street and park vehicles off the street.

REPORT A ROAD ISSUE:
If you have concerns with the roadways such as potholes, dead trees in the road right-of-way (the area between the sidewalk and street), road signs that are knocked down or missing, traffic signals that are out, flashing or the timing needs to be adjusted, you can report your issue online at wcroads.org/report, or by phone: 734.761.1500 or by downloading the WCRC Fix It App available for Apple and Android devices.

Learn About Road Work Near You:
- Visit wcroads.org to subscribe to email alerts on road work in your township
- Subscribe to the weekly road work schedule, which is emailed out every week during the construction season
- Follow WCRC on Facebook and Twitter @WashtenawRoads
Mission:
WCRC is responsible for maintaining a road system that is reasonably safe and convenient to the traveling public.

WCRC maintains more than 1,650 miles of road. WCRC also maintains 111 bridges and more than 2,000 culverts. In addition, WCRC is contracted by MDOT to maintain approximately 580 lane miles of state routes (I-94, US-23, M-14, US-12, etc.).

Board Meetings:
The agency is governed by a three-member Board of County Road Commissioners: Douglas Fuller (Chair), Barbara Ryan Fuller (Vice-Chair) and Rodrick Green (Member). The board meets at 1 p.m. on the first and third Tuesday of each month (unless otherwise noted in the schedule). The meetings are held at 555 North Zeeb Rd. in Ann Arbor.

WCRC Responsibilities:
- Maintaining all county roads during winter, including snow plowing, salting and sanding (see next page)
- Maintaining bridges, including inspections and repairs
- Maintaining paved and unpaved roads, including resurfacing, sealcoat/chip seal, crack sealing, grading and dust control
- Maintaining road signage, guardrails, traffic signals and pavement markings
- Controlling roadside vegetation for intersection sight distance using a combination of mowing, mechanical brush cutting, herbicide spraying, tree trimming and tree removal
- Maintaining roadside ditches/storm sewer for drainage
- Installing traffic calming devices (ex: speed humps) on neighborhood streets that qualify for the program

WASTE MANAGEMENT 96 GALLON TOTER CARTS
1.866.797.9018

An Exclusive Offer for Ypsilanti Township Residents
As a Waste Management (WM) customer, you may rent one 96-gallon toter cart to use for your weekly refuse and also one or more for your bi-weekly recycling service! This easy “roll-to-curb” cart will replace your 3-32 gallon container/bag limit for refuse and your recycling containers.

One Yearly Payment of $24/Per Cart on your credit card
***Must prepay one year in advance***

Waste Management delivers the toter to your home and they will maintain the toter if it is damaged due to normal wear and tear.

To order a 96-gallon toter cart please contact Waste Management by phone @ 1.866.797.9018
Email questions to: customerservice_MIOHIN@wm.com
We believe our residents are our greatest asset and your input on the community is important to us. We depend on your feedback, questions or concerns to make us a better community for all.

We welcome you to contact our office, located on the 2nd floor of the Civic Center. Crystal Campbell, Debbie Graham, Tammie Keen and Brenda Stumbo will be answering your calls and greeting you.

The Supervisor position is similar to a City Mayor and is accountable for all township departments with the exception of the Clerk, Treasurer and Accounting office. We prepare and administer a 31 million dollar budget, which can be found under the Supervisor’s tab at ytown.org. The Supervisor works full-time at the Ypsilanti Township Civic Center, leading the daily operation of the Township.

We have also hired three new employees to help fulfill our mission and serve our residents:

Charlotte Wilson, Planning and Development Coordinator  
(734) 544.3652  
Charlotte aides’ residents, developers, contractors, architects, engineers, and attorneys on a variety of planning, zoning and development issues.

SHARPS DISPOSAL GUIDELINES

- "Sharps" are needles, syringes with attached needles and disposable lancets.
- **Step 1:** Purchase a sharps container from a pharmacy when you buy new sharps. Sharps containers cost a few dollars and depending on the container size you select, it will hold anywhere from 30-300 used sharps. These containers are puncture-resistant with a special opening to accept sharps. Sharps container may also be acquired and disposed of through the Washtenaw County Home Toxics program by appointment only. (705 N. Zeeb Rd, Ann Arbor, MI – PH: 734.222.3810)
- **Step 2:** Place used sharps into the Sharps container. Seal, then tape the full container shut.
- **Step 3:** Take the filled sharps container to a participating pharmacy, clinics or the Home Toxics Collection Center.

Please note that some of the Sharps collection centers may request a nominal fee to help cover the costs of proper disposal. Please visit web site [DontFlushDrugs.com](http://DontFlushDrugs.com) for information.

St. Joseph Mercy Pharmacy - Reichert  
5333 McAuley Dr., Ypsilanti, MI 48197  
(734) 712.2222

- Give the filled, sealed sharps container to the pharmacist or staff person. Please do not leave the sharps case unattended. Sharps collected through these programs will be properly disposed in compliance with all medical waste regulations.
MEDICINE DISPOSAL GUIDELINES

- Clear out old medications for safety sake.
- Do not put medications down the toilet or sink. Whether you are on a septic system or municipal sewer, traces of flushed chemicals can reach the environment. Research shows that neither system removes them completely.
- Many people are reluctant to send medications to the landfill for fear they will someday reach the groundwater aquifer. However, modern landfills are lined and the leachate is collected and treated to remove the harmful compounds.
- The Washtenaw County Pharmaceutical Take-Back Program also allows Washtenaw County residents to take back their unwanted medications to a participating pharmacy to be properly disposed of for FREE! This program DOES NOT ACCEPT any controlled drugs and most pharmacies do not accept liquid medications.
- If you do not have convenient access to a medication drop-off location or you have liquid medicine, please follow these procedures. 1) Mix the medicines with an unpalatable substance such as dirt, kitty litter or used coffee grounds. DO NOT crush tablets or capsules. 2) Place the mixture in a sealed plastic bag. 3) Put the bag in your regular trash. 4) For empty containers of prescription drugs, scratch out personal information and then throw away in your regular trash.
- See what you can and cannot take to the pharmacy. Visit Don't Flush Drugs.com for further information or contact St. Joseph Mercy Pharmacy - Reichert 5333 McAuley Dr. Ypsilanti, MI 48197 (734) 712.2222

Crystal Campbell, Community Engagement Coordinator (734) 544.3462
Crystal coordinates neighborhood watch meetings and community activities throughout the Township. She is also a liaison to county and township organizations and assists our residents in solving issues.

Sara Jo Shipley, Economic Director (734) 544.3733
Sara Jo is responsible for implementing the Township’s Economic Development Strategy. She works with area partners to improve access to business resources, workforce development, promoting entrepreneurship, attracting new businesses and marketing the Township.

Did you know…?
Ypsilanti Township is the 7th largest township in the State of Michigan, consisting of 32 sq. miles with a population of approximately 55,000 residents. The Township surrounds the City of Ypsilanti. Township government does not have jurisdiction over our roads, drains, water or sewer. If you have issues or concerns, please contact:
- Roads – Please call the Washtenaw County Road Commission at (734) 761.1500, or reach them by email at wcrc@wcroads.org. You can also visit their website at www.wcroads.org.
- Drains – Please call the Washtenaw County Water Resources Commission at (734) 222.6860, or reach them by email at drains@ewashtenaw.org. You can also visit their website at www.ewashtenaw.org/government/drain_commissioner.
- Water/Sewer – Please call YCUA at (734) 484.4600. You can also visit their website at www.ycua.org.
The Clerk’s Office is responsible for a host of functions including the administration of all Township Elections, registering and maintaining Township voter information, maintaining statutory records, coordination of Freedom of Information requests, Peddler Permit requests and Liquor License Applications.

The Clerk’s Office also maintains proposed and approved Ordinances and Resolutions and prepares Township Board meeting agendas and packets.

WE NEED ELECTION INSPECTORS!
Applications are available in the Clerk’s office or online at ytown.org by searching “Election Inspector Application”.

Please contact Karen Lovejoy Roe, Clerk at 734.484.4700 with questions. Inspectors are paid $13.00 per hour for training and working on Election Day.

Contact the Clerk’s Office for Voter Services:
• Register to vote
• Make address/name changes to your voter registration
• Obtain absentee ballots

OUTDOOR CATS: (734) 661.3523
Programs and services for outdoor cats including Trap-Neuter-Return (TNR) and free Barn Cat adoptions.

HUMANE EDUCATION: (734) 661.3584
Shelter tours, day camps, story times, birthday parties, movie nights and more for kids! See hshv.org/youth

DONATIONS: (734) 661.3571
HSHV welcomes your donations to help the homeless, injured and abused animals in our community. Donate online at hshv.org/donate or call 661-3571. Donations of old bath towels, new cat litter, and pet food (canned or bagged, in original packaging can be opened and up to 3 months after expiration date) are always appreciated.

Adoption Hours:
Monday-Wednesday: 11:00am to 6:00pm
Thursday-Friday: 11:00am to 7:00pm
Saturday-Sunday: 11:00am to 5:00pm

Veterinary Clinic Appointment Hours:
Monday-Friday: 9:00am to 7:00pm
Saturday: 9:00am to 4:00pm

Intake Hours: Call prior @ (734) 661.3528
9:00am to 5:00pm, 7 days a week

HSHV is an independent organization (not funded by any national humane society) and relies on your support to provide programs and services to our community.
APPLY FOR A PASSPORT
- Applications are processed between the hours of 8:30 a.m. - 11:30 a.m. and 1 p.m. - 3:30 p.m.
- No appointment needed
- Passport photo services are available for a $7.00 fee. Visit ytown.org for more information on applying for a passport.

HOW TO REPORT A STREETLIGHT OUTAGE:
- Report streetlight outages to www.dteenergy.com and click on Outage and Safety. Be sure to include as much information as possible about the outage, including location/address and pole number if you have it.
- You can also call 734.484.4700 to report

FREEDOM OF INFORMATION REQUEST
- Freedom of Information (FOIA) requests are accepted in the Clerk’s Office. Requests can be made in person or online. For more information visit ytown.org and search “FOIA”.

TOWNSHIP BOARD MEETINGS
Agendas, packets and minutes are all available on the website at ytown.org. The Township Board meets on the 1st and 3rd Tuesday of the month. The complete schedule can be found at ytown.org or located inside the back cover of this handbook.

CLERK OUTREACH
Clerk Karen Lovejoy Roe will visit your school, church or any other organization to discuss Township issues, registering to vote, working for the Township or in any government capacity, or any other Ypsilanti Township issues you want to hear more about. Please contact her at 734.484.4700.

For more information about the Clerk’s Office, please visit ytown.org or contact us at 734.484.4700.
2018 Winter Taxes are due by February 14, 2019. As of February 15, 2019 any unpaid balance will have a penalty charged. Payments will be accepted in our office until February 28, 2019. As of March 1, 2019 contact Washtenaw County Treasurer for any unpaid taxes @ 734 222-6600.

2019 Summer Taxes bills will be mailed out the week of July 1, 2019 and are due by September 16, 2019 since September 14th is a Saturday. Beginning September 17, 2019 any unpaid balance will have a 1% fee charged and on the 1st of the month thereafter.

Payment Options:
- **By Mail:** Send the top portion of your bill, along with a check payable to: Ypsilanti Township, 7200 S. Huron River Drive, Ypsilanti, MI 48197
- **In Person:** At the Treasurer’s Office, Monday-Friday, our office hours are 8:30a.m. - Noon. and 1:00p.m. - 4:30p.m. We are closed every afternoon between Noon and 1:00p.m.
- **Local Banks:** Payments in full may be made at any Ypsilanti Branch of Bank of Ann Arbor or Key Bank. The top portion of your bill must accompany your payment and cannot be late.
- **Online:** Payments are accepted online at ytown.org. You will need to provide your property address or parcel number located on the front of your bill. Please note there is an additional fee of 3% to use a debit/credit card or a flat $3.00 fee to use an electronic check.
- **Drive-Up Grey Box:** Located in the Township Hall parking lot. NO CASH - Checks Only.
- **Postmarks will not be accepted.** All checks returned for non-payment are subject to a $30 fee.

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2019 SHREDDING EVENTS

Shredding Events will be held at the Ypsilanti Township Fire Station on:
Saturday, June 1, 2019 - 9a.m. – Noon
Saturday, Oct. 19, 2019 - 9a.m. – Noon

Ypsilanti Township is partnering with Allshred Services to host two free Paper-shredding events!

This service provides an onsite, secure document destruction event that is open to Ypsilanti Township residents only. Proof of residency is required. There is a maximum of three boxes or 100 pounds accepted per household. **There is no limit to the size of the boxes/bags; however, you must be able to lift them out of your vehicle unassisted. Staples, binder clips, paper clips and rubber bands do not need to be removed.** Residents are encouraged to bring their sensitive information to be shredded, including confidential documents, check stubs, bank statements, credit card offers, and old tax records. Shredding is an effective tool against identity theft and also managing important documents. Please be prepared to wait as this popular service will get a lot of participation.

**Both events will be held, rain or shine!**
2019 - WASHTENAW COUNTY CLEAN-UP DAYS
Ph: 734.222.3810 http://recycle.ewashtenaw.org

County Clean-Up Days will be held throughout the year in Washtenaw County. For additional information on dates and locations, please visit the web site @ http://www.washtenaw.org/cleanup or contact the Toxic Center @ 734.222.3810. Please keep in mind, 2019 dates are not finalized until late January or early February.

Listed below is a general list of items you can bring to the events. Acceptable items will vary for different locations. Check the web site for specific details for the event you wish to attend.

- Appliances (refrigerator, dryer, a/c unit, etc.)
- Bulky household items (mattress, furniture, etc.)
- Construction and demolition waste (drywall, concrete, wood, bricks, etc.)
- Electronics (TV, computer, etc.)
- Household hazardous materials (paint, pesticides, cleaning supplies, oil, etc.)
- Tires
- Traditional recyclable materials (glass, cardboard, plastic, paper, scrap metal)

No Household Garbage Will Be Accepted!!

Suggested Donations: This program is not tax funded. Please consider a minimum donation of $10.00 to support this effort. This $10 donation is intended to cover you bringing hazardous waste, or up to four tires, or one TV, or one computer, or one appliance. Suggested additional donations are $5 for each additional tire, and/or $10 for each additional TV, computer and appliance.

This event is for Washtenaw County residents only.
No materials accepted from businesses or residents from out-of-the-county.

Dog Licenses:
All dogs in Ypsilanti Township and Washtenaw County are required to be licensed.

License Fees:
$3.00 for one year
$6.00 for two years
$9.00 for three years
Depending on when the rabies shot expires.
The license will be valid until the day the rabies vaccination expires. You must show proof of current rabies vaccination to purchase or renew a license.

Dog licenses available at the two locations:
- Ypsilanti Township Treasurer’s Office 7200 S. Huron River Drive, Ypsilanti, MI 48197
- Humane Society of Huron Valley 3100 Cherry Hill Road, Ann Arbor

An additional $3.00 license fee is charged for processing at the Humane Society.

Stray and nuisance dogs that are impounded and taken to the Humane Society will not be released without proof of rabies vaccination and a current license. Microchip identification may also be required. The fee to license an impounded dog is $20 for a sterilized-nuisance dog and $120 for an unsterilized-nuisance dog.

The civil fine for owning an unlicensed dog ranges from $100 to $500 in addition to the licensing fee.
The Assessing Department administers the property tax system in accordance with all State regulations. Please contact us with any questions or concerns regarding your tax assessments or go to ytown.org, click on Departments then click on Assessing for more information.

Tax assessment notices are mailed to taxpayers the week of February 18, 2019. The notices are not tax bills but contain information that determines the taxable value of property. The taxable values are provided to the Township Treasurer to create the tax bill; therefore, it is important to review your notice for accuracy.

If you disagree with the value of the assessment, you have a right to appeal to the Board of Review by calling 487-4927 to set up an appointment. The Board of Review will meet the week of March 5 - 14, 2019.

For a Board of Review form go to ytown.org, click on Departments, click on Assessing, click on Assessing Documents and Forms, then click on Petition to Board of Review.

For more information on How to Read Your Assessment Notice, go to ytown.org, click on Departments and then click on Assessing.

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SERVICE DESK – SHERIFF - 734.973.4691
Monday - Friday 8:00AM - 5:00PM

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ink Fingerprinting (cards provided)</td>
<td>$15.00 / 2 cards</td>
</tr>
<tr>
<td>Livescan Fingerprinting (School Employment)</td>
<td>$65.00</td>
</tr>
<tr>
<td>Court Ordered Fingerprints &amp; DNA</td>
<td>No Charge</td>
</tr>
<tr>
<td>CPL Fingerprinting</td>
<td>$15.00</td>
</tr>
<tr>
<td>(Upon applying at the County Clerk's Office first)</td>
<td></td>
</tr>
<tr>
<td>Purchase Permit</td>
<td>No Charge ($6.00 fee applied if notarized at WCSO)</td>
</tr>
<tr>
<td>Gun registration forms can be dropped off during business hours or mailed to WCSO ATTN: Service Desk, 2201 Hogback Rd., Ann Arbor, MI 48105</td>
<td></td>
</tr>
</tbody>
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BONDING INFORMATION - SHERIFF
During the hours of 8:00AM to 4:00PM, all bonds are paid at the respective court.

The Washtenaw County Sheriff's Office Intake Transfer and Release (ITR) will take bonds Monday-Friday 4:00PM to 8:00AM. On weekends and holiday the ITR will take bonds 24/7. Bond paperwork completed by our staff will include the name the bonder wants the bond to be placed in (bonder or inmate).

Payment Type:
- Credit Card Payments Accepted
- No Master or Visa Debit Cards with pin numbers will be accepted at this time.
- Money orders and cashier's checks are acceptable and are to be made payable to the WCSO with the inmates name. No personal checks.
The Records Bureau maintains all incident and accident reports generated by the Sheriff’s Office.

**How to obtain an accident report?**
Accident Reports will take approximately five business days before they are available for purchase. Accident Reports needed for insurance purposes are available online at [https://payments.clemis.org/extservices](https://payments.clemis.org/extservices).

**How to obtain a crime report?**
Reports needed for insurance purposes with no suspect, such as larcenies, breaking and entering, and malicious destruction of property, are available to the victim at no cost.

**Fees:**
- Accident Report Copies: $13.00 each online
- Insurance/Property Reports: Free to victim
- 24hr Liquor License: $25.00
- Letters of Identification: $5.00
- Proof Of Incarceration: free to person who was incarcerated only with photo ID.
- Jail Check: $10.00 (Verify incarceration at WCSO)
- Precious Gem and Metal Certificate: $50.00 per applicant
- Notary Public: $2.00 per authority (WCSO Documents Only)

- The Assessing Department maintains property records for 20,667 parcels in the Township and information pertaining to these parcels are available on our web site.
- The Assessing Department maintains current names of property owners and/or taxpayers on each property. The records are based upon recorded deeds and sales affidavits.
- Names changes or corrections to a property are made with a recorded Warranty Deed or a Property Transfer Affidavit, which will need to be filed with this office.
- Please visit ytown.org for information on property assessments and taxable values and the required State of Michigan and Local Township forms.

**Verify Property Information**
The Assessor’s office will be verifying property information and updating the Property Record System during the summer months. Staff will be in various neighborhoods taking pictures and verifying property as required by the State Tax Commission.

Each staff appraiser has a township picture identification card and will be driving township vehicles. We will try and provide information at Neighborhood Watch meetings so you are notified in advance.
These departments collaborate to uphold standards, abate public nuisances and correct zoning and land use issues within our community.

**OCS BUILDING DIVISION**

- **Business Registration in Now Required:**
  Applications are available online at https://ytown.org. There is a $200 registration fee, which includes reviews by zoning, building and fire officials before a certificate can be issued.

- **Issuance of Permits:**
  Building · Plumbing · Electrical · Mechanical · Zoning
  For issues including new home construction, additions and renovations, garages, sheds, decks, finished basements, water heaters, electrical & plumbing work, furnaces, windows, siding, swimming pools, fire repair and demolition.

- **Registration of Vacant Structures:**
  Ypsilanti Township requires all vacant residential, commercial and industrial buildings to be registered and undergo inspection for blight and safety related issues.

- **Registration of Rental Housing:**
  Ypsilanti Township requires registration and inspection of all rental housing dwellings including single family, multifamily and mobile homes. Please call or visit our website at ytown.org for a registration packet. Rental housing units are inspected every 24 months and must be certified for occupancy.

  Please report vacant homes by phone at 734.485.3943 or email at ordinance@ytown.org

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**HOUSE WATCH – Going On Vacation?**

The Washtenaw County Sheriff’s Office is happy to check on your home while you are away. Simply go to WashtenawSheriff.org and click on How Do I and then Request.

- Fill out the House Watch Form.
- Enjoy your vacation!
- Deputies will regularly check your home.
- If anything out of the ordinary is noted, we will attempt to contact you or your designated contact person.
- Once you return, send us an email at sheriffinfo@ewashtenaw.org letting us know you are home.

**Protect Your Home While on Vacation**

- **Suspend subscriptions** or ask a friend or neighbor to pick up newspapers, mail, and flyers so that they do not pile up outside the home.
- **Provide caretakers** who will enter your home with a key. Never leave spares in the mailbox, under doormats or in other outdoor hiding places.
- **Set timers** to turn lights, radios, and televisions on and off each evening.
- **Avoid keeping valuables** such as jewelry or large sums of cash in the home.
- **Store and lock away** recreational items normally kept outdoors (e.g., grills, bicycles).
- **Never broadcast travel plans** via social media or on your voicemail.
- **Notify a trusted neighbor** and ask them to keep an eye on your property.
NIXLE – COMMUNITY ALERTS

Receive text or email community alerts!

Stay up-to-date on happenings in your neighborhood through email and text messages sent by the Washtenaw County Sheriff’s Office.

Nixle is the first secure and identity-certified communication service that allows local, county and state law enforcement agencies to connect with local residents over cell phone, email and web.

- Go to Nixle.com and click “Sign Up Now”
- Create an account by choosing a username and password.
- Enter an email address and/or a phone number where you would like to receive messages.
- Enter your address and click “Sign Me Up”.
- Nixle keeps you up-to-date with relevant crime information from your neighborhood but this is not an emergency-alert system.
- If a home is broken into in your area, a message will be sent out within 24hrs.
- Not all crimes are sent via Nixle. Major crimes, traffic crashes, home invasions are a few examples.

OFFICE OF COMMUNITY STANDARDS (OCS)
BUILDING • PLANNING • ZONING
Phone: 734.485.3943 • Fax: 734.484.5151

PLANNING & ZONING DIVISION
Charlotte Wilson (734.544.3651)
Planning & Development Coordinator

The Planning & Zoning Division is responsible for guiding development and redevelopment efforts for both public and private sectors. Information regarding zoning ordinances and the Ypsilanti Township Master Plan can be viewed online at https://ytown.org under the department tab and clicking on Planning.

- The Planning Department assists in creating a more socially, economically and environmentally sustainable community, as envisioned within the Township Master Plan.
- The Planning Department provides information to residents, appointed boards & commissions to assist in addressing key community issues and priorities in regards to zoning and land use ordinances.
- The Planning Department is essential in promoting and maintaining a clean, healthy and safe environment for our community through the education, cooperation and enforcement of zoning and land use regulations.

BE THE EYES AND EARS OF OUR COMMUNITY
• IF YOU SEE SOMETHING • SAY SOMETHING • PLEASE REPORT:
  - Abandoned/Vacant Buildings/Blight
  - Construction Without Permits
  - Non-Operating Motor Vehicles
  - Noxious Weeds Or Tall Grass
COMPOST SITE – 734.482.6681
2600 E. Clark Road, Ypsilanti, MI 48198
Fax: 734.544.7643 ytown.org

Hours of Operation:
April 1, 2019 – November 30, 2019
Monday - Friday 8:00 a.m. to 4:00 p.m.
Saturday 9:00 a.m. to 4:00 p.m.
Sunday - Closed
✓ Winter Hours: December - March
Saturday ONLY - 9:00 a.m. - 4:00 p.m.

Composting - Acceptable items:
• Brush/Branches
• Yard waste (grass/leaves)
• Woodchips

Recycling - Acceptable Items:
• Auto batteries
• Household recycle items
• Scrap metal – no metal fencing
• White goods: i.e., washer, dryer, stove, humidifier, water cooler, water heater, etc.

Trash - Acceptable Items:
• Carpet, furniture, mattress & box springs
• Drywall, lumber, shingles, landscaping timbers
• Paint (dried latex only)

Trash - Unacceptable Items:
Computer items, concrete, dirt, Fluorescent (tubes & bulbs), household chemicals, propane tanks, tires, paint (oil base & enamel).

Video Visitation Hours:
Tuesday – Friday 12:00pm – 8:00pm
Saturday 9:00am – 5:00pm

Schedule a visit:
All visits are scheduled online.
To learn more or to schedule a visit, find us online at WashtenawSheriff.org and click on the Inmate Information button on the main page.

INMATE ACCOUNTS

TouchPay provides the most convenient, secure and cost-effective method for friends and family members to deposit funds into the accounts of incarcerated loved ones or to make mandated payments.

Customers can make deposits and payments through our proprietary Lobby Kiosk, online through our secure web portal, via toll-free phone IVR (Interactive Voice Response), and through select retail providers. Funds are typically available within 24 hours.

Methods To Make Deposits:
• Dropped off in person in the form of cash or money order between the hours of 8:00AM-5:00PM
• Mailed in the form of a MONEY ORDER ONLY; made out to WCSO in addition to inmates name
• Toll Free Phone: 1-866-232-1899
• Online: touchpaydirect.com
• TouchPay Kiosk: Located in the Jail Lobby

Inmate ID Number Is Required and
Washtenaw County Jail Facility Number 248105
Automated Inmate Information System
The WCSO offers family and friends of offenders a free automated information service for your convenience. Available from any phone, call (734) 585.7247 to access specific inmate information such as:  
- Charge Information  
- Bond Information  
- Visitation Times & Information

Inmate Mail:
All inmate mail should be addressed to: Inmate's Name (Proper Full Name Only)  
C/O WASHTENAW COUNTY JAIL  
2201 HOGBACK RD.  
ANN ARBOR, MI 48105
Be sure to include a valid return address in the upper left hand corner of your envelope! Some items are unauthorized and CANNOT be accepted in any inmate's personal correspondence. For a full list of these items visit WashtenawSheriff.org and click on the Inmate Information button on the main page.

Visitation:
- Video Visitation is a fully automated inmate visitation system at the Washtenaw County Sheriff's Office.  
- Inmates visit with family and friends through a video terminal similar to a web cam & computer.  
- Visitors are able to schedule visits on-line through any web connection.  
- However, actual visits take place at the Washtenaw County Sheriff's Office.  
- Visiting hours are more flexible than traditional visiting.

Pricing for Ypsilanti Township Residents:

**Drop-Off Items:**
- Trash Drop off - 1 cubic yard min. - $15/yd.  
- Wood > 1 ft. diameter - $13/yard.
- Freon Drop off-$10.00 per item: (air conditioner, water cooler, de-humidifier, refrigerator/freezer-with the doors removed)

**Pick-Up Items:**
- 2yds. free compost (proof of Township residency - driver’s license - additional $8/yard.)  
- 3yds. free wood-chips (proof of Township residency - driver’s license - additional $5/yard.)  
- Wood Mulch - $13.50/yard.  
- Economy Mulch - $8.50/yard.  
- Screened Asphalt Millings - $10/yard.  
- Unscreened Asphalt Millings - $8/yard.

**Cash or Checks ONLY**
Please check-in with the gate attendant - proof of residency is required (driver's license).
Brush, yard waste and recyclable items are accepted for no charge for Ypsilanti Township residents – proof of residency is required (driver’s license).

All prices are set at a minimum charge. Please do not leave materials outside the gate.
How To Report A Crime:
Stay on the phone! Don’t hang up!
For Emergency Police Response Dial: 911
When calling Washtenaw Metro Dispatch to report a suspicious person/vehicle or to report a crime in progress, please obtain the following suspect description (if the information can be safely obtained).

Suspect Description:
Sex, Race, Age, Height, Weight, Hair Color & Style, Eye Color, Shirt, Pants, Shoes, Hat, and any scars or other marks that would help you remember the person.

Vehicle Description:
Year, Make, Model, Body Style, Color, License Plate Number, Dents or Scratches.

Boom Box/Noise Complaints – 734.994.2911
The Noise Ordinance prohibits noise from loud car stereos that is plainly audible from inside a house or building or plainly audible outdoors 50' or more from the source.
HOW TO APPLY FOR EMPLOYMENT OPPORTUNITIES
WITH THE WASHTENAW COUNTY SHERIFF’S OFFICE

The Sheriff’s Office is a great place to work!

- Competitive wages and benefits
- Full pension (defined benefit pension through MERS)
- 100% tuition reimbursement – available to full-time employees after 1 year of service
- Numerous opportunities for promotion, specialization, and training

Full-Time Positions:
- Deputy Sheriff
- Corrections Officer
- Communications Operator
- Community Service Officer

Part-Time Positions:
- 911 Call-Taker
- Court Security Officer
- Drug Testing Agent (Community Corrections)
- Court Services Liaison (Community Corrections)

To apply, view compensation and further details, please visit: https://www.washtenaw.org/2494/Job-Openings or use the QR Code below.


Fire Prevention Ordinance 2012 Requirements:
- Smoke detector for rental units & new homes
- Fire extinguisher & Carbon Monoxide detectors for rental units.

Smoke Detectors: 734.544.4225

The Fire Department will provide two (2) 10yr lithium powered smoke detectors for residents in need.

Open Burning:
A permit is required for any burning in the Township and issued under strict guidelines. The Fire Marshal can provide the details in order to obtain a permit & can be contacted during business hours at 734.544.4107. Please remember, the Township provides a very successful yard waste and brush collection.

Recreational Fire Ordinance:
You may have a recreational fire on your property without a permit if you follow the rules listed below:

The fire must be used to cook food for human consumption; you must use seasoned fire wood only; the fire must not create a nuisance of any kind; the fire must be constantly attended; there must be a means of extinguishment close by; all fires must be at least 50’ away from any structure; no fire can be larger than 5’x5’x5’.

Exceptions to Recreational Fires:
Single-family residents are allowed to have a recreational fire as close as 15’ away from their homes in an approved container:

• “Weber” type outdoor fireplace or a properly constructed fire pit made of metal, stone, brick or concrete.
Green Oaks Golf Course is a municipal daily-fee golf course that is owned and operated by the Charter Township of Ypsilanti. Green Oaks Golf Course offers up to 4 different tees to fit all of your playing needs. The course plays at its longest from the tips at just shy of 6800 yards. Green Oaks is well known for its maintained fairways, undulated greens, and numerous arbors. The pro shop offers a full variety of all of the major manufacturers and gift certificates are available for all of your gift needs.

Visit our website at golfgreenoaks.com to receive news about golf course public events and tee time specials online. Book your tee time online using the app GOLF NOW under Green Oaks Golf Course! Tee Times are accepted up to one week in advance, and the course is open March - November weather permitting.

League space is currently available for the 2019 season. Please contact the golf shop for days and availability. Leagues are a great way to meet new people and relax from a busy work week.

Green Oaks hosts outings from groups of anywhere from 24-120 players. Many options are available including customized cart signs, scoring, and catering. Let the Green Oaks staff help design an outing that is customized to fit your needs.
CRIME MAPPING – SHERIFF

CrimeMapping.com was developed to help us provide you with valuable up-to-date information about recent crime activity in your neighborhood.

You can see what crimes happened around you in the last 30 days. Print a report to share with neighbors or receive auto alerts when a crime is listed on the map in your area.

- Go to CrimeMapping.com
- Type in your address or select Washtenaw County Sheriff’s Office from the agency tab
- Select the time frame you would like to view

Where does the crime data come from?

CrimeMapping.com receives data from the WCSO as soon as a report is approved. This means that a crime will not appear on the map until it has been investigated by a deputy and approved by a supervisor.

How long is the data stored?

CrimeMapping.com includes a rolling 180 days’ worth of crime data.

How do I get more info on a specific crime?

On the map, hover over a specific crime to see the type, case #, date it occurred, location and description. For more information, contact our Records Office at 734-973-4655.

What crimes are displayed?

Arson, assault, burglary, disturbing the peace, drug offenses, homicides, larceny, motor vehicle theft, robbery, sex crimes, vandalism and weapon offenses.

HIGHLIGHTS OF 2018

- Work is continuing on the American Center for Mobility (ACM). ACM is a research and certification center for the next generation of automated vehicles. Phase 1A of this project has been given final site-plan approval. The estimated investment into the community has been stated at over $120 million. An additional final site-plan amendment is expected this year for the Technology Park. Please visit the website: www.acmwillowrun.org
- Yankee Air Museum (YAM) – On March 20, 2018, the Township Board granted Yankee Air Museum a 6-month extension, expiring December 18, 2018, for PD Stage II approval. The Township is currently waiting on YAM to submit a revise PD Stage II for review. Please visit the website: www.historicwillowrun.org
- Ypsilanti Township is a certified “BEE CITY”! We harvest honey from three (3) beehives that Y-Town hosts. There is also a pollinator garden coming to the site on S. Huron River Drive. The collapse of the bees is an important issue that affects our entire food chain. Please visit http://www.beeocityusa.org/why-conserve-pollinators to find out more. “Bee aware” and let’s make a difference!
- Ypsilanti Township hosted the “2nd Annual Rosie the Riveter Art and Craft show” in July 2018 at North Bay Park. It featured over 70 vendors, artists, crafters, food trucks and raffle prizes! It was a huge success attended by more than 500 guests. The “3rd Annual Rosie the Riveter Arts and Craft Show” will be on Saturday, July 27, 2019. Make plans to join us for a day of family fun!
- Guinness World Records CERTIFIED our 2017 record! We had the largest number of people! 3,755 gathered in one place all dressed as Rosie the Riveter! We received national attention and we are so proud of our history!

MAY 2019 BE A YEAR OF GOOD HEALTH, SAFETY AND ECONOMIC GROWTH FOR ALL
The John B. Collins 14B District Court processes all cases arising in Ypsilanti Township.

The courthouse is located on the campus of the Ypsilanti Township Tilden R. Stumbo Civic Center.

**Hours of Operation:**
Monday – Friday, 8:00 a.m. to 4:30 p.m.
The Court is closed in observance of all legal holidays. (see dates below)

- January 1, 2019
- January 21, 2019
- February 18, 2019
- April 19, 2019 - close at noon
- May 27, 2019
- July 4, 2019
- September 2, 2019
- October 14, 2019
- November 11, 2019
- November 28 and 29, 2019
- December 24, 25, and 31, 2019

**Community Engagement - Sheriff**

**Youth Explorers:**
The purpose of the Washtenaw County Sheriff’s Office Explorer Program is to provide a community resource for young people interested in law enforcement as a career. The Explorer program is composed of young adult’s ages 14-21 years of age. Youth members, under the guidance and supervision of adult advisors (civilian and sworn law enforcement personnel), lead the program.

To learn more, contact Washtenaw County Sheriff Deputy Jessica Wion
wionj@ewashtenaw.org or 734.973.4552.

**Community Outreach:**
A unique program, the role of the Community Outreach Team is to reduce re-offending and to bridge the gap with those individuals most at risk of offending.

If you are interested, please contact Coordinator Marvin Gundy at gundym@ewashtenaw.org or 734.973.4862.

**Community Engagement Contact Information:**
Director Derrick Jackson 734.973.4503
Lieutenant Keith Flores 734.481.2521
Sergeant Eugene Rush 734.973.4694
Deputy Jessica Wion 734.973.4552
Outreach Coordinator Marvin Gundy 734.973.4862
COMMUNITY ENGAGEMENT - SHERIFF

Understanding that crime is not just a law enforcement problem but is also a community problem. We offer several ways for you to get involved in keeping your community safe.

Citizens Police Academy:
The Citizens Police Academy is designed to give you a behind the scenes, in-depth look into the everyday happenings of the Washtenaw County Sheriff’s Office. Register for the next session at WashtenawSheriff.org, Click on Programs.

Neighborhood Watch:
The Neighborhood Watch program is a citizen-involvement program of people just like you, in partnership with the Washtenaw County Sheriff’s Office and Ypsilanti Township, who are directly participating in crime detection and prevention. To find a neighborhood watch meeting near you, contact Deputy Thompson at the following email thompsonl@ewashtenaw.org

Social Media:
Keep up with crime alerts, fun events, safety tips and more.

Nixle – Nixle.com
Facebook – facebook.com/washtenaw.sheriff
Instagram – instagram.com/washtenawsheriff
Twitter – twitter.com/Wsheriff
YouTube – youtube.com/WCSOchannel
Crime Mapping – CrimeMapping.com

We process the following cases:

Criminal/Traffic - 734.483.5300
- Misdemeanor cases where penalty is less than 1 year in jail.
- Civil infraction/traffic tickets which occur in the Township.
- Please contact the court for walk-in arraignment times/ticket prices.

Civil Division - 734.483.1333
- Civil cases where the claim amount is $25,000.00 or less
- Landlord/tenant matters
- Small claims cases

Probation Department - 734.483.7336
Interviews and supervises all individuals referred to or sentenced to probation by Judge and Magistrate.

Payment Options:
- **By Mail**: Send your ticket with payment to: 7200 S. Huron River Dr., Ypsilanti, MI 48197
- **In Person**: We accept cash, checks or Visa/MC. Monday-Friday 8:00 a.m. to 4:30 p.m.
- **On-line Payments**: Go to 14b.ytown.org and click pay your ticket and follow instructions.
- **Drop Box**: A grey drop box is also located outside the John B. Collins 14-B Court/Tilden R. Stumbo Civic Center for after hour payments @ 7200 S. Huron River Dr., Ypsilanti, MI 48197.
We organize a youth Explorers Program for young people who are interested in law enforcement as a career, and provide a better understanding of what it takes to be a deputy, dispatcher or corrections officer.

Our School Resource Officer in the Ypsilanti Community School district works to connect with students, social workers, counselors and administration to help make the school a safe and secure place to learn.

The Sheriff’s Office, in collaboration with the schools has implemented the Active Shooter Training Series. This is designed to keep our students and staff safe in the event of an active shooter. All employees in Lincoln and Ypsilanti Community Schools have been trained.

The Ypsilanti Community Schools’ Grizzly Community Support Center (GCSC) is a collaborative effort between the school, the Sheriff’s Office, the faith community, EMU & U of M, and our community members. The GCSCs’ trained caring volunteers and interns utilize restorative practices to help build respectful relationships with students, resolve conflict, reduce suspensions, create a positive learning environment, and improve academic and life outcomes for our young people.

Creating Public Safety and improved Quality of Life in our neighborhoods is not something the WCSO can do alone. It takes all of us, law enforcement, public officials, business owners, educational institutions, the faith community and our residents, working together to make our community strong. The WCSO is committed to working together with all members of our community to make Ypsilanti Township a place where our families feel safe and secure and thrive.
Washtenaw County Sheriff’s Office Mission: 
“Create Public Safety, Provide Quality Service, Build Strong-Sustainable Communities.”

WCSO deputies are dedicated to keeping residents safe and improving the quality of life in our neighborhoods, providing 24/7 policing services to Ypsilanti Township.

- The WCSO believes “An educated and engaged community is our best partner”. We actively engage our residents whenever we can to include public forums, community events, our Citizen Police Academies and Neighborhood Watch Meetings.

- Integral to our mission and commitment to providing the highest quality service possible, is our focus on “root cause” problem oriented policing. The best way to address crime in our neighborhoods is to keep it from happening in the first place. Deputies are trained to identify community problems and work with community members to develop solutions.

- The WCSO helps sponsor the “Ballin” Basketball Series in neighborhoods during the summer to keep young people busy and help build a positive connection with our deputies. We collaborate with the “Telling It” program that helps our young people learn to express themselves through writing and the arts.

Ypsilanti Township contracts with the Washtenaw County Sheriff’s Office (WCSO) to provide police services & animal control for our community.

If you have a need that requires a deputy response, please call the appropriate number below:

FOR EMERGENCY RESPONSE ONLY – CALL 9-1-1

FOR ALL OTHER, NON-EMERGENCY RESPONSE, CALL 734.994.2911

Additional information regarding the WCSO can be found on their website at: https://washtenawsheriff.org

- Ypsilanti Township is committed to providing courteous and professional law enforcement services to our residents, business owners and visitors.

- Ypsilanti Township works directly with the WCSO to provide residents with the best possible service. Mike Radzik, OCS Director is a Township liaison for issues residents may have regarding police services. Any concerns can be emailed to police@ytown.org

- Residents are encouraged to contact us about any police services concern.

- Reminder that all dogs are required to be licensed and Pit Bull type dogs must be spayed or neutered. Dog licenses can be purchased in the Ypsilanti Township Treasurer’s Office.
Programs: Includes youth & adult sports and enrichment programs; enrichment & art; family events; “50 and Beyond” older adult programs; travel; health & fitness classes and much more! View list of programs, calendar of events and online registration at ytown.org, click Departments, Click Recreation & Parks and view choices on left side of screen.

Facilities: Community Center facilities include arts and crafts room; racquetball/wallyball courts & gymnasium; aerobic and dance studio; meeting/class rooms; senior center.

Facility Rentals: 734.544.3800
The Community Center has several rooms available to the general public for rent. Room sizes vary and can accommodate gatherings up to 125 people. Select equipment is also available for rent.

PARK SYSTEM: The Ypsilanti Township park system consists of 30 parks/recreation facilities, over 900 acres, ranging in size 0.3 to 190 acres. These parks provide areas for informal play, organized programs or to enjoy nature.

The Township also maintains several neighborhood parks which have playgrounds & picnic areas.

Community Parks: Our larger parks offer enhanced facilities for your enjoyment. The parks around Ford Lake are often staffed by gate attendants during the months of May - September. Park Rangers are on duty during the park season to patrol Township parks. Daily & seasonal park & boat permits are available. Costs are located on the website.

Park, Shelter and Field Reservations: 734.544.3800
Thinking about planning a wedding, reunion, birthday, business picnic or a get together? The Township offers a variety of park shelters and athletic field facilities for rent. Application forms are available on our website.

Your Elected Park Commission:
- Edward Burnett
- Stuart Collis
- Elizabeth Corder
- Sage Pazyamor
- Gloria C. Peterson
- David L. Streeter
- Debbie Swanson

For more information, please contact Angela Verges at the Recreation Department: 734.544.3817